

TAKELEY PARISH COUNCIL
FINANCE COMMITTEE MEETING MINUTES

Thursday, 6th January 2022 at 10am
Held at the Old School Community Centre

Present:

Cllrs Geoff Bagnall, Sue Sprules and Jim Backus
Locum Clerk – Jackie Deane

Apologies:

Cllrs Richard Cheetham and Carol Pratt

1. Budget Review

9-months actuals and budgets of 2021/22 were reviewed and allocations for 2022/23 were agreed. Labelling and consolidation of line items was agreed, which included splitting out planning professional fees from general legal and staffing advice.

2. Recommendations

a) Recommendation to Full Council on 12th January 2022:

To request a Precept for the financial year 2022/23 of £160,495

It is noted that the recommended precept would be an increase of 3.55% and an increase of £2.78 per household on Council Tax Band D

b) Recommendations for allocations of unspent at year-end, for ratification at the February Full Council meeting:

- Income of £7,000 from UDC in April 2021 should be appropriately ringfenced
- Staffing underspend should be split between Locum Clerk and Planning Professional Advice, which will give a ringfenced Planning allocation of approximately £20,000.
- Training underspend should be ringfenced for training
- Washroom services underspend should be ringfenced for possible increase in frequency
- Underspends on grounds maintenance allocations should be amalgamated and ringfenced for grounds maintenance

With no further business, the meeting closed at 12.30pm.

Signed by the Chairman

Date