

TAKELEY PARISH COUNCIL

Old School Community Centre, Brewers End, Takeley CM22 6SB

www.takeleyparishcouncil.co.uk

FINANCE COMMITTEE MEETING

Minutes of the meeting held Friday 18th December 2020 commencing 10:00 am held via video conferencing due to Covid-19 restrictions

Present: Cllr Bagnall
Cllr Sprules
Cllr Cheetham
Cllr Barber
Cllr Pratt

Julia Potter – Assistant Clerk

Members of the public – 0

Item	Description	Action
20/11-10	MINUTES OF THE LAST MEETING The minutes of the meeting held on November 27 th 2020 were agreed pending a date amendment. Cllr Bagnall and Cheetham acknowledged there are actions from this meeting outstanding. Cllrs agreed an action log should be created. Cllr Bagnall will speak to Locum Clerk Ian Brown to agree how to implement this.	 Cllr Bagnall and Cheetham to complete outstanding actions. Cllr Bagnall to speak to Locum Clerk Ian Brown ref setting up an action log
20/11-12	PRECEPT 2021/22 Cllrs discussed the precept figure for 2021/2022. It was noted without completing the process of setting the Council budget it is very difficult to make an informed decision. Despite this and due to time constraints Cllrs unanimously agreed not to raise the precept. The Finance Committee recommend the precept figure of £154,533. This recommendation will be presented to Full Council at the January meeting.	 Assistant Clerk Julia Potter will add this item to the Full Council Meeting in January 2021.
20/11-13	Matters to Note Cllr Sue Sprules requested a schedule of regular payments be created. Cllr Bagnall and Cllr Cheetham will have a meeting to discuss budgets and will ask Assistant Clerk Julia Potter to attend and assist with the regular financial payments schedule.	 Cllr Bagnall and Cheetham to organise a meeting to discuss budgets 2021/2022

	Cllr Bagnall discussed the issue of the invoice from Castle Water. There appears to be an inflated cost. Cllr Bagnall is in the process of speaking to Castle Water to rectify.	Cllr Bagnall to speak to Castle Water to rectify the inflated bill.
20/11-14	CLOSE – 10.50am	

Signed.....Date.....