



# TAKELEY PARISH COUNCIL

## Finance Committee

### Meeting Notice

**Cllrs:** Sue Sprules (Chair), Phill Bodsworth, David Daykin, Jim Backus and Helen Carter

Councillors are hereby summoned to attend the Finance Committee Meeting to be held on **Tuesday, 14<sup>th</sup> April 2026 at 10.00am** in the Old School Community Centre, Brewers End, CM22 6SB for the purpose of transacting the business set out on the agenda below.

This meeting is open to the public and press.

*Jackie Deane*

(Clerk/RFO)

Published on 8th April 2026

Item	Agenda
25/45	<b>Apologies for Absence</b> To approve apologies received by the Clerk.
25/46	<b>Declarations of Interests</b> Members to declare pecuniary and non-pecuniary interests for agenda items.
25/47	<b>Minutes of the Last Meeting</b> To approve the minutes of the meeting held on 9 <sup>th</sup> December 2025.
25/48	<b>Gas and Electricity Contract Renewals</b> To note the Clerk's report on Contract Renewals for a 2-year fix and consider the fixed rates proposals which could be agreed now, for the renewal in May 2027.
25/49	<b>Approval of Monthly Finance Reports</b> To consider the monthly reports for the Chairman's signature.
25/50	<b>To Consider adoption of a new General Reserves Policy</b> To consider adopting a General Reserves Policy, for discussion on a model policy.
25/51	<b>Q4 Budget Review</b> To consider the year-end budget report presented by the Clerk.



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25/52	<b>Consider Arrangements for Internal and External Audit</b> a) To agree the audit arrangements. b) To receive an update on the Asset Register, to be re-stated at audit for the years 2024-25 and 2025-26.
25/53	<b>Items for the Next Agenda</b>
25/54	<b>Date of the Next Committee Meeting</b> 12 <sup>th</sup> May 2026.