



TAKELEY PARISH COUNCIL

Full Council Meeting

Meeting Notice

Councillors are hereby summoned to attend the **Ordinary Meeting** of Takeley Parish Council which will be held on **Wednesday 14th January 2026 at 7.30pm at The Old School Community Centre, Brewers End, CM22 6SB** for the purpose of transacting the business set out on the agenda below.

Council Members: Cllrs Phill Bodsworth (Chairman), Samantha Moore (Vice Chairman), Jim Backus, James Banks, Patricia Barber, John Boyle, Paul Burnett, Jackie Cheetham, Helen Carter, David Daykin, Steven Moore and Sue Sprules.

Signed: Jackie Deane
(Clerk to the Council)
Date of publication: 8th January 2026

Members of the public and press are welcome to attend.

AGENDA

Item	
25/152	Apologies for Absence Members to approve apologies sent to the Clerk ahead of the meeting.
25/153	Declarations of interests Members to declare interests for matters on the agenda.
25/154	Public Forum and County Councillor Report Up to 15 minutes for public questions and statements, 3 minutes for individuals. To receive a report from Cllr Susan Barker (ECC).
25/155	Ward Councillor Reports To receive reports.
25/156	Minutes of the Last Meeting To consider approval of the Full Council Minutes of the meeting held on 10th December 2025.
25/157	Councillor Reports Reports from members representing the Council.
25/158	Clerk's Report and Correspondence a) Airport parking update b) Devolution consultation update c) Calendar of meetings



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25/159	SLCC Membership Renewal To consider the Clerk's annual membership renewal of the Society of Local Council Clerks to the sum of £316.
25/160	Hall and Amenities Committee a) To consider new policy wording for adoption: i. Takeley Community Centre standard offering ii. Group provision requirements iii. Grants policy application form (if available) b) To consider an additional member on the new committee c) To consider any changes to the tentative meeting dates on the meetings calendar
25/161	Planning Committee a) To note the minutes of the planning committee meeting held on 8 th December. b) To receive a report on the meeting held on 14 th January.
25/162	Finance a) To note the balance on account on 1 st January 2026 was £118,135.91. b) To note the minutes of the finance committee meeting held on 9 th December. c) To approve the December finance report. d) To approve the payments presented at the meeting.
25/163	Date of the Next Meeting The next meeting is scheduled for Wednesday, 11th February 2026 at 7.30pm at the Old School Community Centre.