



# TAKELEY PARISH COUNCIL

## Full Council Meeting

### Meeting Notice

Councillors are hereby summoned to attend the **Ordinary Meeting** of Takeley Parish Council which will be held on **Wednesday 8<sup>th</sup> April 2026 at 7.30pm at The Old School Community Centre, Brewers End, CM22 6SB** for the purpose of transacting the business set out on the agenda below.

**Council Members:** Cllrs Phill Bodsworth (Chairman), Samantha Moore (Vice Chairman), Jim Backus, James Banks, Patricia Barber, John Boyle, Paul Burnett, Jackie Cheetham, Helen Carter, David Daykin, Richard Ridley, Steven Moore and Sue Sprules.

**Signed:** Jackie Deane  
(Clerk to the Council)  
Date of publication: 31<sup>st</sup> March 2026

Members of the public and press are welcome to attend.

### AGENDA

Item	
25/195	<b>Apologies for Absence</b> Members to approve apologies sent to the Clerk ahead of the meeting.
25/196	<b>Declarations of interests</b> Members to declare interests for matters on the agenda.
25/197	<b>Public Forum and County Councillor Report</b> Up to 15 minutes for public questions and statements, 3 minutes for individuals. To receive a report from Cllr Susan Barker (ECC). To receive a presentation from Malcolm Ireland (5 minutes), on proposals for speed calming on The Street, setting out 3 stages, including installing a Vehicle Activated Speed Sign.
25/198	<b>Ward Councillor Reports</b> To receive reports.
25/199	<b>Minutes of the Last Meeting</b> To consider approval of the Full Council Minutes of the meeting held on 11th March 2026.
25/200	<b>Councillor Reports</b> Reports from members representing the Council.
25/201	<b>Clerk's Report and Correspondence</b> a) Airport parking update



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	<ul style="list-style-type: none"> <li>b) Essex County Council elections will take place on 7<sup>th</sup> May.</li> <li>c) Stansted Airport Parish Council Forum - Thursday 16th April 2026 – a link has been circulated for online participation.</li> <li>d) The Local Plan 2026 was adopted on 25<sup>th</sup> March, which includes major industrial and housing growth in and adjacent to the parish.</li> <li>e) Public Consultation on industrial proposals at Land in Stortford Road <a href="#">Have Your Say Today - Stortford Road Little Canfield - Commonplace</a></li> <li>f) We are assisting Priors Green Hall by liaising with UDC, enabling use of developer funding for their refurbishment project.</li> <li>g) Cllrs Samantha Moore, Richard Ridley and Jim Backus will be involved in discussions with UDC after Easter, to bring forward the wayfinding project for Takeley.</li> <li>h) Play areas will be inspected in May.</li> <li>i) Quotes are being sought for new play equipment in the Recreation Ground, in preparation for future funding from the development of Land West of Garnetts.</li> <li>j) The Clerk has responded to a FOI request regarding a health provision facility as a public benefit in Parsonage Road.</li> <li>k) Correspondence circulated to members regarding the future of the Stansted Airport Watch Foundation.</li> </ul>
25/202	<p><b>Vehicle Activated Speed Sign Scheme</b></p> <p>To receive an update on the UDC scheme. Locations will require an existing post for a mobile vehicle activated sign, brackets will need to be purchased, for the sign and the solar panel which increases the battery life to 3-4 weeks, which is the duration of availability at each location, twice a year. The signs need to be in a 30mph limit. Specification for the pole for portable signs would be a 76mm shaft galvanised post, approximately 3.5m above ground level.</p> <p>To consider proposals from Mr Ireland and suggestions from members, and agree arrangements to take forward the initiative.</p>
25/203	<p><b>Public consultation – Safer Speeds Strategy</b></p> <p>Launched on Monday 16 March 2026 and will run for six weeks, closing on Sunday 26 April 2026.</p>
25/204	<p><b>UDC Green Waste fortnightly collections</b></p> <p>To consider hosting fortnightly green waste collections in the Old School car park, for Takeley and Little Canfield twice per month on a Sunday. The total cost would be in the region of £1600 per annum, shared with Lt Canfield Parish Council (£800 for each Council).</p>
25/205	<p><b>Planning Committee</b></p> <p>a) To note the minutes of the planning committee meeting held on 11<sup>th</sup> March.</p>



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	<p>b) To note the UDC Planning Committee decision on the Water Circle industrial site and implications for Takeley roads and junctions.</p> <p>c) To note that the next Planning Committee meeting will be held on Monday, 13<sup>th</sup> April at 2pm.</p>																
<p>25/206</p>	<p><b>Finance</b></p> <p>a) To note the balance on account on 31<sup>st</sup> March 2026 was £79,907.95.</p> <p>b) To approve the March finance report tabled at the meeting.</p> <p>c) To approve payments presented at the meeting.</p> <table border="1" data-bbox="526 638 1262 801"> <thead> <tr> <th>Payee</th> <th>Description</th> <th>Net Cost (£)</th> <th>Total (£)</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Payee	Description	Net Cost (£)	Total (£)												
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<p>25/207</p>	<p><b>Matters for a Future Agenda</b></p> <p>To consider matters to note or for a future agenda</p>																
<p>25/208</p>	<p><b>Date of the Next Meeting</b></p> <p>The next meeting is scheduled for Wednesday, 13th May 2026 at 7.30pm at the Old School Community Centre.</p>																