



TAKELEY PARISH COUNCIL

Extraordinary Full Council Meeting

Meeting Notice

Councillors are hereby summoned to attend the **Extraordinary Meeting** of Takeley Parish Council which will be held on **Monday, 2nd June 2025 at 7.30pm at The Old School Community Centre, Brewers End, CM22 6SB** for the purpose of transacting the business set out on the agenda below.

Council Members: Cllrs Phill Bodsworth, Samantha Moore, Jim Backus, James Banks, Patricia Barber, Paul Burnett, Jackie Cheetham, Helen Carter, David Daykin, Sue Sprules, Hugh D'Alton and John Boyle.

Signed: *Phill Bodsworth*
(Chairman of the Council)
Date of publication: 23rd May 2025

Exclusion of Public and Press - Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting whilst discussion takes place on the following items on the grounds that they involve the likely disclosure of exempt information.

Matters relating to a confidential complaint, contracts, financial and legal matters will be discussed in closed session.

AGENDA

Item	Part 1 – Public Meeting
25/12	Apologies for Absence Members to approve apologies sent to the Clerk ahead of the meeting.
25/13	Declarations of interests Members to declare interests for matters on the agenda.
Part 2 – Closed Session	
25/14	Exclusion of Public and Press Members to vote for the remainder of the agenda to exclude the press and public. Under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting whilst discussion takes place on the following items on the grounds that they involve the likely disclosure of exempt information.
25/15	Complaints Reports and Conclusions <ul style="list-style-type: none">a) To receive a report and recommendation from the Chairman on a complaint from a councillor against the Council and the Clerk.b) To consider a report from the Staffing Committee on the conclusion of a complaint from a former staff member.



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25/16	Response to a Constructive Dismissal Claim <ul style="list-style-type: none">a) To note that notification has been received from the Employment Tribunal that a former member of staff has taken a case against the Council for constructive dismissal, with a response deadline of 8th June 2023b) To approve costs payable to Nockolds Solicitors for an initial online meeting and advice.c) To receive a report on the advice received from the Council's solicitor and insurers, and potential costs.d) To agree actions to be taken by the Council and the Council's representatives,e) To set a budget and agree delegated authority to the Clerk in liaison with the Chairman for legal expenditure relating to the constructive dismissal action.
25/17	Delegated Authority to the Staffing Committee <p>To agree delegated authority for the staffing committee to meet and consider ongoing legal matters relating to the constructive dismissal action and to report to the Full Council in closed session in forthcoming meetings.</p>