



TAKELEY PARISH COUNCIL

Finance Committee

Meeting Notice

Cllrs: Sue Sprules (Chair), Phill Bodsworth, David Daykin, Jim Backus and John Doyle

Councillors are hereby summoned to attend the Finance Committee Meeting to be held on **Monday, 2nd December 2024 at 10.00am** in the Old School Community Centre, Brewers End, CM22 6SB for the purpose of transacting the business set out on the agenda below.

This meeting is open to the public and press.

Jackie Deane
(Clerk/RFO)
25th November 2024

	Agenda
24/1	Apologies for Absence To note that Cllr D'Alton has resigned from the Committee due to work commitments. To approve apologies received by the Clerk.
24/2	Declarations of Interests Members to declare pecuniary and non-pecuniary interests for agenda items.
24/3	Minutes of the Last Meeting To approve the minutes of the meeting held on 8 th October 2024.
24/4	Approval of Monthly Finance Reports To consider the monthly reports and reports for the Chairman's signature.
24/5	Community Café a) To consider arrangements for allocating funds from the Old School reserve to the Café reserve.
24/6	Q3 Budget Review and Budget for Precept a) Review budget versus actuals line by line for underspends and overspends and to set budgets for the next financial year. b) To compare with previous years and consider any increases and decreases that might be needed in the next financial year budgets, including a reduction in the PWLB repayment for the Old School Refurbishment.



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	<ul style="list-style-type: none"> c) To note an increase in the IT earmarked reserve to cover additional IT costs for the domain name change, website changes and individual email addresses. d) To note an increase in the play equipment earmarked reserve for insurance claim settlement. e) To consider increases to the planning budget to cover potential planning consultant fees and the earmarked planning professional advice reserve to cover Local Plan examination costs, on recommendation from the Planning Committee. f) To consider future staffing costs.
24/7	<p>Precept Claim for the Year 2025-26</p> <ul style="list-style-type: none"> a) To consider the budget proposals and the impact on Precept using the UDC Ready Reckoner if available b) To recommend the Budget and Precept to Full Council for the meeting to be held on 9th December 2024
24/8	<p>Items to Note or for the Next Agenda</p>
24/9	<p>Date of the Next Committee Meeting</p> <p>The next committee meeting date is to be agreed at the meeting, to include the ready-reckoner check for the Precept Claim to UDC.</p>