

TAKELEY PARISH COUNCIL MINUTES

Ordinary Meeting of Takeley Parish Council
Wednesday 5th December 2018 at The Station House, Sycamore Close at
7.30pm

Present: Cllr Carol Pratt (Chairman)
 Julia Peachey – Clerk
 Julia Potter – Assistant Clerk
 Cllr Geoff Bagnall
 Cllr Patricia Barber
 Cllr Pat Burnett
 Cllr Jackie Cheetham
 Cllr Richard Cheetham
 Cllr John Green
 Cllr Peter Hewett
 Cllr Dom Roque
 Cllr Susan Sprules
 Cllr Linda Steer

Apologies: Cllr Trevor Allen
 Cllr Jim Backus

17/365	<u>WELCOME & APOLOGIES</u>	All note/ Clerk
	<p>The Chairman welcomed members, and visitors and received apologies as above which were approved by the council.</p> <p>Members were asked to direct any comments through the Chairman. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting.</p>	
17/366	<u>DECLARATIONS OF INTEREST</u>	All note/ Clerk
	<p>Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending.</p>	
17/367	<u>DISTRICT AND COUNTY COUNCILLOR REPORT</u> <u>(15 mins max).</u>	
	<p>Apologies noted from Cllr Howard Ryles</p>	

17/368

CLERKS REPORT

Public & Councillors noted date of next full council meeting will be 9th January to align with Christmas period.

Reports to the council and relevant actions:-

Outside 1 Nursery Cottage, by Footpath 43 from Dunmow Road opposite the Industrial Estate there was a bollard, which has been removed. This needs to be replaced as it stops inappropriate parking. Highways request sent to reinstate. (02/11/18) Highways Reference:2593883

Current status: further investigation required

Essex website reported:- We have carried out an initial assessment of this issue, but we are working to gather further information to determine what action, if any, could be taken.

FLEMING ROAD,

Problems with flooding at Fleming Road after it rains causing loss of amenity to school children and pedestrians believed to be issues with leaves blocking the drains. ECC. **Reference number is 2594381.** No School Crossing – zebra or road humps requested by residents. No signage To be advised to highways.

SCOPE

Dave Raynor of Scope, charity for disabled contacted council about textiles bank. Relayed he may like to get in contact in 12 months as site shut off from the public.

AVIVA FUND – Ref: OLD SCHOOL HOUSE

Jackie Cheetham has advised that we are in stage 2 of process and that the Old School House project received the highest level of votes. This will ensure us £500.00 at this stage which will be received at a later date.

SCHOOL HOUSE

Essex County Council asbestos reports have been found and sent to the builder and John Monk confirming that there is no asbestos in the building.

STATION HOUSE

Draft Letter ref: station house Lease has been emailed to Essex County Council.

STANSTED AIRPORT

Letter drafted to MP ref: Stansted Airport and copied to MP Kemi Badenoch.

	<p><u>RULE 6 STATUS</u> Council agreed rule 6 status. Awaiting circulated letter on S137 to be signed and returned by Gt Canfield. Meeting took place in month.</p> <p><u>NOTIFICATION OF PLANNING</u> Exhibition of 66 bed care home and 120 dwellings in Parsonage Road and CPZ took place in the month and was attended by various members.</p> <p><u>PRIORS GREEN CAR PARK</u> Signage has been put in place already –details of the agent have been passed to Priors Green Hall Committee member Steve Casey. Steve Casey awaiting response to extend the hours.</p> <p><u>PARKING AT BENNETT CANFIELD</u> Nos 1 Bennett Canfield is requesting dropped kerb to allow his tenant to park – ongoing problem of not enough adequate parking in area. Advised to contact Planning.</p> <p><u>EALC LOCAL SERVICES FUND</u> Grant funding for staffing eg local handyman, hall booking clerks etc Circulated to members this grant will provide funding for staffing costs only.</p>	
17/369	<p style="text-align: center;"><u>FINANCE</u></p> <p>The full council formally approved cheque transactions as listed in the monthly schedule.</p> <p>The Finance Committee date was arranged for 12th December at 11:00 pm to consider recommendation for setting the precept.</p> <p>It was noted that the full council December agenda had advertised opportunity for the electorate of Takeley to contact the parish council in advance of setting the forthcoming precept for the next financial year, which will be finalized by the 25th January 2019.</p> <p>The Finance Committee will consider on the 12th December the precept, Rule 6 discussion/donation and the public works loan board – the final decision on these matters will then be passed to the full council to consider or approve on the 9th January 2019 (the next full council meeting).</p>	All note/ Clerk
17/370	<p style="text-align: center;"><u>THE OLD SCHOOL HOUSE</u></p> <p>The Chairman highlighted that the work on underpinning had began. It was noted that tree roots needed to be poisoned, but that concrete would eventually cover them. The inspector had also been out and had advised further downward trenching was required. The Chairman will be attending the next meeting on</p>	All note/ Clerk

	the 12 th December, 2018 with Project Manager John Monk. And builder Graham Ratcliffe.	
17/371	<p style="text-align: center;"><u>HIGHWAYS & TRANSPORT ISSUES</u></p> <p><u>Temporary road closures were noted as follows:-</u></p> <p>Closure of Waltham Hall Road, due to commence on 7th January 2019 for 1 day. The closure is required for the safety of the public and workforce while AffinityWater undertakes carrying out a ground scan of the access track leading to Takeley Water Tower. Public signage was noted as already in place.</p> <p>Closure of Smiths Green Lane, due to commence on 8th January 2019 for 4 days. The closure is required for the safety of the public and workforce while Essex County Council undertakes carriageway patching.</p> <p><u>Priors Green Roundabout</u></p> <p>Assistant Clerk Julia Potter will be following up with Highways issues with regard the reported dangers of the roundabout at Priors Green.</p> <p><u>Speed Watch</u></p> <p>Community Speed Watch will be advertised in the Grapevine newsletter to see if there are volunteers who would like to be involved in the training. It was noted that there were volunteers at Takeley Mobile Home Park who would be able to help. It was noted that Cllr Jim Backus could help with co-ordination as reported volunteer Martin Peachey wished to relinquish this responsibility.</p>	All note/ Clerk
17/372	<p style="text-align: center;"><u>VILLAGE ISSUES</u></p> <p>Cllr Dom Roque highlighted he would need to use an angle grinder to cut off the post at Garnetts. He highlighted that this would be done in due course. It was noted that plastic bags filled with rubbish were still being hung on the post. It was suggested Assistant Clerk make some laminated signs instructing people to "Please take their litter home."</p> <p>Consultation on reducing Library Services. Members of the public may complete survey at www.essex.gov.uk/libraries-consultation or request help with the survey via: Tel: 0345 6037639 large print easy read versions of survey available</p> <p><u>Litter Picks</u></p> <p>It was noted there were no litter picks planned for the forthcoming months and the matter will be addressed again in April next year</p>	All note/ Clerk

	<p style="text-align: center;"><u>SPORTSFIELD & RECREATION GROUND</u></p> <p>It was noted damage to the perimeter fencing had occurred at the Sportsfield following the trespass of the travellers. Photographs have been taken and a small made to measure piece of fencing is required for reinstatement. Cllr Peter Hewett will be supplying the council with a quotation for later consideration.</p> <p>Cllr Green updated that he had received no follow up calls from Play equipment company Wickstead and intends to visit them directly.</p>	<p>All note/ Clerk</p>
<p>17/373</p>	<p style="text-align: center;"><u>PLANNING</u></p> <p style="text-align: center;">TPC to consider planning matters. <i>(To approve and note the recommendations/comments of the planning committee members held on Planning November 14th 2018)</i></p> <p>To Note: members of the public may view applications online at Uttlesford at anytime and note any responses the parish council have also made.</p> <p>Planning Committees are usually held on the second Wednesday of each month at 10:15 am in the Station House, Sycamore Road. Members of public and press always welcome to attend.</p> <p>It was noted that Uttlesford District Council Cabinet are proposing to not send hard copies of planning applications to Parish Councils anymore unless they are considered significant. This is due to take effect in January,2018</p> <p>Councillors discussed this matter and agreed this was not acceptable. There appeared to be no categorisation of what was considered significant and it was felt by members that all planning applications were significant, particularly by those who lived nearby.</p> <p>It was noted that Takeley did not currently have budget for extra facilities such as a projector screen and that printers could only cope with A4 copy and that it would not be conducive to their officers time to cello-tape all the information together. It was also noted that other parish councils would have similar issues particularly the small parish councils who would not be able to pay for broadband etc either.</p> <p>The Clerk was requested to write to the leader Howard Rolfe, with cc to the Chief Executive about the matter. The parish forum minutes will be recirculated to councillors whereupon this change of practise was announced. The council have not received any separate notification from the planning department</p>	<p>All note/ Clerk</p>

	<p>in the change of practise and no consultation with the parish councils was carried out prior to the announcement of the cabinet decision. Parish Councillors expressed concern that statutory consultation will not be carried out effectively.</p> <p><u>Stansted Airport</u> It was noted that a letter had been sent to the Secretary of State and copied to MP Kemi Badenoch by the Parish Council in relation to the Stansted Airport decision and that the council were currently awaiting an outcome on the course of action.</p> <p><u>Easton Park</u> Cllr Jackie Cheetham gave an update on the meeting ref: Easton Park. A 80 page document ref: sustainable development and the local plan will be circulated to members.</p>	
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The full council meeting concluded at 9:10 pm

The next (ordinary) meeting of Takeley Parish Council will be held on
Wednesday 9th January 2019 at 7.30pm in the Station House
PUBLIC & PRESS ALWAYS WELCOME