



TAKELEY PARISH COUNCIL

Station House, Sycamore Close, Takeley, Essex, CM22 6QA

www.takeleypc.co.uk

TAKELEY PARISH COUNCIL WILL BE HOLDING A FINANCE COMMITTEE ON WEDS 10th OCTOBER AT 11:00 AM AT THE STATION HOUSE

**Members of the Public & Press
are Welcome To Attend**

- 1. Financial Summaries & Bank Reconciliations**
- 2. Consideration of Donations – including £200 for the Community Hall- Mad Hatters Tea- Party.**
- 3. Review of 2nd Quarter Figures.**
- 4. Review of budget and reserves.**
- 5. Finance regulations in relation to the contract.**
- 6. Finance in relation to the matters omitted from the contract and consideration of any prior points raised by councillors.**
- 7. Consideration of cashflow/workflow in relation to VAT.**
- 8. To note the full council have agreed the contractor be appointed and consider process of final summary overview .**
- 9. Members may put forward recommendation to the full council for matters that do not fall under Statutory remit of the Finance Committee.**

Julia Peachey
Clerk To Takeley Parish Council
05/10/18

