

TAKELEY PARISH COUNCIL MINUTES

Ordinary Meeting of Takeley Parish Council

Wednesday, 5th September 2018 in Takeley Station House at 7.30pm

Present:

- Carol Pratt, Chairman, JP
- Julia Peachey - Clerk
- Julia Potter - Assistant Clerk
- Cllr Trevor Allen
- Cllr Jim Backus
- Cllr Geoff Bagnall
- Cllr Patricia Barber
- Cllr Pat Burnett
- Cllr John Green
- Cllr Jackie Cheetham
- Cllr Richard Cheetham
- Cllr Dom Roque
- Cllr Linda Steer
- Cllr Sue Sprules
- County Councillor Susan Barker
- Rev Rob Burles

Apologies: District Councillor – Howard Ryles

17/339	<u>WELCOME & APOLOGIES</u>	All note/Clerk
	<p>The Chairman welcomed members, and visitors and received apologies as above which were approved by the council.</p> <p>Members were asked to direct any comments through the Chairman. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting.</p>	
17/340	<u>DECLARATIONS OF INTEREST</u>	
	<p>Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending.</p> <p>Cllr Jackie Cheetham and Cllr Pat Burnett declared an interest as members of the PCC ref: matters to do with donations to the Church.</p>	

17/341	<p style="text-align: center;"><u>MINUTES</u> (previously circulated)</p> <p>The minutes of the Council meeting dated 1st August 2018 were agreed as a true and accurate record and signed by the Chairman Cllr Carol Pratt.</p>	
17/342	<p style="text-align: center;"><u>DISTRICT AND COUNTY COUNCILLOR REPORT</u> <u>(15 mins max).</u></p> <p>County Councillor Susan Barker will be meeting with Manchester Airport Group (MAG) in respect of Airport Related Parking at Priors Green and discussing airport related parking in general. (The Clerk liaised with Howard Ryles earlier in the month ref: further emails to the Council) on the same matter.</p> <p>The Stansted Airport Community Trust Grant is now allowing very small grants up to £100 to be obtained for tea parties, concerts etc. Details have just been sent to the Clerk and will be forwarded to Cllr Pat Burnett.</p> <p>Susan Barker confirmed she would be checking with the Parking Partnership that they have the public survey details for Elm Close. Ref: meeting due on the 4th October 2018.</p>	
17/343	<p style="text-align: center;"><u>OPEN FORUM</u></p> <p>Rev Rob Burles attended to answer questions and obviously hear any outcomes ref: recent donation letters. No other members of the public were present.</p>	
17/344	<p style="text-align: center;"><u>OFFICIAL CO-OPTION OF PETER HEWETT</u></p> <p>Following the resignation of Cllr Tina Domigan the vacancy was advertised as per requirements and it was noted no other candidates had come forward.</p> <p>Mr. Peter Hewett was officially co-opted and welcomed to Takeley Parish Council. It was noted that Peter Hewett was also available during the day to officially attend Committee meetings; applicable under Ref: S21 of the Representation of People Act 1985.</p> <p>Mr. Peter Hewett signed the The Declaration of Acceptance of Office in accordance with section 83(4) of the 1972 Act on being elected to office, the declaration was signed by Mr.</p>	

	<p>Peter Hewett in the presence of the officer and countersigned by the Clerk at the full council meeting 05/09/18</p> <p>Mr. Hewett also signed the councillors' register of interests. The relevant documentation will be forwarded to Uttlesford within the next 28 days.</p>	
17/345	<p style="text-align: center;"><u>CLERKS REPORT</u></p> <ul style="list-style-type: none"> • Reference Number 2583171 - overgrown trees Scrap yard to Four Ashes. • Settee deposited at Garnett's off Parsonage Road reported to UDC 14/08/2018 (online form filled in). Report received that it had been removed. • Doreen Chapman notified she may put a banner up week before her craft fair on 13th October, 2018 at Four Ashes crossroads. <p><u>Application for Parking Restriction Elm Close and Elm Close Extension Takeley.</u></p> <p>Application which was submitted by Takeley Parish Council in May 2017 was sent to Howard Ryles and North Essex Parking Partnership by Susan Barker. Pat Eades (No 14 Elm close) reported airport related parking in both roads has reached a high and causing terrible problems for residents.</p> <p><u>Cycling Event:</u></p> <p>Etape London is a non-competitive cycle sportive event organised by Human Race Events (part of ASO organisers of Le Tour de France) the date for this years event is 23rd September. Cyclists will be passing through Takeley. The council has received notice of the event as information, but is not involved with Highways issues.</p> <p><u>RUBBISH AT COOPERS END NOW REMOVED</u></p> <p>Rubbish on the road leading to the airport, rather than on Coopers End Road – was located by the environmental manager at MAG (Manchester Airport Group) who runs Stansted Airport. Martin Churley relayed he had organized removal. The black box which could have been a security risk was identified as a Fridge.</p> <p>This area is often used to fly tip / dump waste by drivers and is also a H&S risk as it's on the bend and not an ideal place for people to park. Accordingly, MAG have since tasked the</p>	

	<p>civils team to try and ensure they stop parking for environmental and safety reasons. Mounds of earth have been put in place.</p> <p><u>TRAVELLERS AT SPORTSFIELD</u></p> <p>WEB-6LS-H96-GCJ – Online Report sent to Police by Clerk highlighting both the damage done to Gate carried out late 19/08/18 and damage done to Water Supply – travellers had cut the porta-cabins water so that they could utilise the water supply. This was reported to us 24/08/18. Council contact details were issued with request to contact us.</p> <p>The Clerk had a telephone conversation with police on Saturday 25/08/18 – crime references have been issued to Takeley for both the removed gate and the cut pipes: REF: Crime Ref: 42/123212/18.</p> <p>Essex Travellers Unit can confirm since the expiry of the Direction To Leave the matter has been referred to Magistrates Court. A Court date was confirmed as Tuesday 28th August and a summons served. Following the Court hearing an order was served which if the encampment had failed to vacate within 24 hours the order service bailiffs were arranged to carry out the encampments eviction.</p>	
17/346	<p style="text-align: center;"><u>FINANCIAL REPORT</u></p> <p>Councillors approved the monthly cheque transactions.</p> <p>It was noted that the bus stops in the village were missing panels of glass and the invoice and associated works would be reviewed.</p> <p><u>Approval/Review of Financial Donations</u></p> <p>Councillors formally approved the precepted sum of £1200 for churchyard maintenance. Proposed by Cllr Trevor Allen and seconded by Cllr Jim Backus. (Councillors unanimously approved the amount, except for Cllr Sue Sprules who abstained from voting).</p> <p>A figure of £500 was proposed by Cllr. Linda Steer for the Firework Display which was seconded by Cllr.Trevor Allen. (Councillors unanimously approved the amount).</p> <p>Councillors were concerned about the budget with respect the non precepted request for tree work at the Church. It was agreed that a decision will be deferred. It was considered the</p>	

	<p>Finance Committee were best placed to consider any options at their next Committee meeting.</p> <p><u>Approval of finance costs for planning consultants</u></p> <p>Takeley Council formally approved the budget for Bruce Bamber ref: response to Bonningtons – £1400 for Highway element plus expenses and £1,000 plus expenses for Ian Coward, General Planning Consultant for the other areas. It was noted these sums had been allocated within the budget.</p> <p><u>Consideration of Finance re: Other Matters.</u></p> <p><u>Ref: Cleaning of Chairs</u></p> <p>It was noted that Cllr Pat Burnett regularly cleaned the Station House chairs and that with children utilizing the café – the chairs regularly needed to be re-cleaned. It was decided that professional cleaning was not warranted and that the move to the Old School would mean more versatile furniture could be utilised.</p> <p><u>Village Sign</u></p> <p>Cllr Trevor Allen highlighted that the Village Sign needed revamping. The pole needed to be re-stained and the sign cleaned. It was agreed that a working party could be put together to carry out the work which would not result in significant cost.</p>	
17/347	<p style="text-align: center;"><u>THE OLD SCHOOL HOUSE</u></p> <p>Revised Tenders will be received next week . Councillors will formally ratify the public works loan against the known contract price at this time.</p>	
17/348	<p style="text-align: center;"><u>HIGHWAYS AND TRANSPORT</u></p> <p>The 30mph sign was noted as being in a ditch on the Hatfield Broadoak Road outside the football club.</p> <p>Large deep pot hole noted on the pavement (ref: Entrance to the right handside of the Sportsfield).</p> <p>It was also noted the drain had dropped – opposite the Londis store.</p>	

17/349	<p style="text-align: center;"><u>VILLAGE ISSUES</u></p> <p>It was noted that there was some interest on face book from a George Pearce in respect of carrying out a litter pick in Priors Green. The assistant clerk will get in touch with Lisa Carter to see if she would be interested in undertaking a litter pick in Priors Green. Members of the public are able to borrow the council's litter pick equipment.</p> <p>It was noted that the bin at Garnetts was causing an ongoing litter problem due to the layby. Councillors considered removal on the basis that extra litterbin clearances would not stop the general dumping. Cllr Dom Roque agreed to remove the bin and bring to the Station House. The clerk will notify TBS Hygiene.</p> <p>An unauthorized taxi had been noted in Takeley Street.</p>	
17/350	<p style="text-align: center;"><u>SPORTS FIELD & RECREATION GROUND</u></p> <p>John Green had liaised with the Clerk and UDC and opened the gate for the clean up on the Sportsfield following the departure of the travellers.</p> <p style="text-align: center;">The Chairman has organized the gate being fixed.</p> <p>The pipe on the land had been fixed before Dom Roque had a chance to fix it.</p> <p>Geoff Bagnall highlighted that he had also put in a personal complaint to the police and that he would like to see if an injunction could be put on the land to prevent other travellers returning.</p>	
17/351	<p style="text-align: center;"><u>PLANNING</u></p> <p>Takeley Parish Council approved the recommendations of the planning committee held on the 8th August 2018.</p> <p>Members of the public may request copy of these minutes or note any Committee comments on the UDC website.</p> <p>To note the next formal Planning Meeting will be held on Weds. 12th September 2018, at 10:30 am in the Station House.</p> <p style="text-align: center;">There being no other matters to discuss the meeting closed at 9:50 pm</p>	

The next (ordinary) meeting of Takeley Parish Council will be held on
Wednesday 3rd October 2018 at 7.30pm
Priors Green Community Hall

PUBLIC & PRESS ALWAYS WELCOME

