

TAKELEY PARISH COUNCIL MINUTES

Ordinary Meeting of Takeley Parish Council

Wednesday 4th September, 2019 At The Station House, Sycamore Close at 7.30pm

Present: Cllr Carol Pratt (Chairman)
 Julia Peachey – Clerk
 Julia Potter – Assistant Clerk
 Cllr Trevor Allen
 Cllr Pat Burnett
 Cllr John Green
 Cllr Peter Hewett
 Cllr Dom Roque
 Cllr Susan Sprules
 Cllr Patricia Barber
 Mr. John Griffin (resident).

Maggie Sutton (District Councillor)
 District Councillor Vere Isham (District Councillor)

Apologies: Cllr Jackie Cheetham, Cllr Richard Cheetham, Cllr Jim Backus,
 Cllr Linda Steer, Cllr Geoff Bagnall (Parish/District Councillor)

17/471	<u>WELCOME & APOLOGIES</u> The Chairman welcomed members, and visitors and received apologies as above which were approved by the council. Members were asked to direct any comments through the Chairman. All parties present were reminded that proceedings may be filmed, recorded or photographed or otherwise reported about a person attending the meeting.	All note/ Clerk
17/472	<u>DECLARATIONS OF INTEREST</u> Members were reminded that they should declare relevant interests at each meeting for items on the agenda and to request a replacement form if their circumstances have changed and their register of interests needs amending.	All note/ Clerk
17/473	<u>MINUTES OF MEETING</u> The 7 th August 2019 minutes were circulated and formally approved by the council and signed as a true and accurate record by the Chairman.	All note/ Clerk

<p>17/474</p>	<p style="text-align: center;"><u>DISTRICT COUNCILLORS REPORTS</u></p> <p>Cllr Maggie Sutton highlighted she would be attending the Lt Canfield meeting. She also highlighted Dunmows e-mail correspondence on the local plan and encouragement to respond.</p> <p>District Councillor Susan Barker highlighted that ECC would have authority to decide appropriate courses of action in respect of the parking problems at Priors Green.</p>	<p>All note/ Clerk</p>
<p>17/475</p>	<p style="text-align: center;"><u>OPEN FORUM</u> (15 mins. max.) <i>Any questions/comments to the County/District/Parish Councillors present at this time</i></p> <p>Mr. John Griffin highlighted he lived in Priors Green and that he was unable to attend the meeting on the 11th September, 2019 being held by Lt Canfield on parking issues in Priors Green. He highlighted that he believed a one way system could be a solution entering into Roding Drive and exiting Warwick Road. He also highlighted his preference for ramps before and after junctions. Concerns were expressed that residents not visitors could be penalized.</p> <p>It was noted that Jacks Lane was a restricted byway and was a protected lane as defined under the 2005 Local plan and was not suitable for development</p> <p>Councillors acknowledged that the main problem areas were centred around school, shops, services and congestion.</p> <p>Mr. Griffin also expressed his concerns on emergency planning and highlighted that Uttlesford had a statutory duty to have emergency planning in place. Essex County Councillor Susan Barker highlighted that she would provide further information to Takeley Parish Council on recent changes to the position at Uttlesford as ECC now provide this via UDC</p> <p>Information noted after the meeting noted that the ECC emergency e-mail address for the position now fell under Max Marcheselli.</p> <p>His contact e-mail is:- mmarcheselli@uttlesford.gov.uk. The clerk has requested that this information be rolled out to the other clerks across the District with relevant phone contact.</p>	<p>All note/ Clerk</p>
<p>17/476</p> <p>VILLAGE ISSUES</p>	<p style="text-align: center;"><u>CLERKS REPORT</u></p> <p><u>BURGATTES ROAD/PARK</u></p> <p>Overflowing bins at Burgettes Park were reported to Countryside. Countryside also said they were going out to look at the dangerous storm drain.</p>	

TAKELEY STREET

The flattened signage on Takeley Street has been reported to Essex County Council but no direct response has been received.

PRIORS GREEN

Traffic regulation officer L. Howells, has been in contact in respect of proposals for restrictions at Priors Green 12.08.19. Restrictions would mean that a parking permit scheme would have to be put in place. Residents would have to pay per car for such a scheme and would have to park in designated bays.

The Clerk has requested that the traffic regulation officer have a contact meeting with Lt Canfield as leaflets have already been published by Lt Canfield that Takeley Councillors have not yet seen in advance. L Howells will also look to debrief the District Councillors on her role and how this fits into the scheme of implementation.

A member of the public has contacted Takeley and Lt Canfield in respect of a British sign language interpreter being present at the meeting – advice from the EALC has been forwarded to Lt. Canfield. The matter to be discussed under finance.

MOLEHILL GREEN

No paperwork was received in respect of proposals for restrictions in School Lane. The Molehill Green Group have approached North Essex Parking Partnership NEPP directly. A meeting with the parish council on Molehill Green issues occurred with L Howells, who also attended on site.

A meeting with the Chairman was organized in respect of extending the clearway at Molehill Green and also to arrange viewing of the detail of the scheme that Molehill Green Group are trying to instigate. Parish Councillors have expressed support to these schemes with L. Howell.

Cllr Susan Barker highlighted the issues at Molehill Green bus stop – there are road safety concerns. This was something raised in 2016 however was not previously funded from LHP. However legitimate concerns that this does need attention have been expressed by Chairman as well. This would fall under highways funding.

The Molehill Green Group were contacted about changing the wording in their constitution to not use the word “Village”. They have stated they do not wish to change the terminology.

E-mail has been received from Molehill Green group and forwarded to the trustees of Molehill Green Village Hall as questions related to decisions that would need to be made by

the Village Hall Trustees as the land they are referring to falls under their decision making authority. Eg whether they have permission for xmas trees or defibs on the property

Molehill Green Trustees have sent a response and highlighted that they are getting quotations for improvements to the hall to make it safe to the public, but that these will take some considerable time to implement due to fund raising issues.

FOOTPATHS

FP 36 Takeley – report received from member of public - requesting if the overgrown trees and hedges could be cut back on the pathway to chestnut way.

ECC footpaths have responded as follows:- checks are being made with our contractors as to when this path is due to be cut, however, side growth from neighbouring trees or hedges is not within our remit to clear as these features tend to be boundary features and therefore the responsibility of the owners. If necessary, the local inspector can examine the path when he is back from leave in order to review the need to clear the path using our contractors or to contact the various householders and landowners.

HIGHWAYS – Yellow Line Request

Complaint received 27/08/19 ref: The Street,

Resident reported being continually bothered by cars parking on the pavement making it impossible to walk down the street without going in the road and obscuring the view of people trying to drive out of their drive. Extremely concerned as she has a young son in a pram and has to walk a long distance in the road, as not enough room on the pavement for parked cars and people. Despite the 30 mph speed limit, cars are travelling over the hill by the leather shop quite fast. A layby is highlighted just up from the Green Pub and it has been suggested that if this was used by local people only all the cars without drives could be catered for. She highlights that the cars are regularly parked outside her house and left for up to a fortnight, indicating an airport related parking problem.

A response will be sent and the e-mail will be forwarded to North Essex Parking Partnership to add to the list of problems. However I am aware that NEPP have highlighted there will be no more new restrictions this year.

STATION HOUSE HIRE

Councillors discussed and agreed mid month a temporary hire of the station house between end of August 27th and beginning of September ending 5th September due to repair issue at PGCH for an exercise class. The evening of the council meeting has been reserved.

	<p><u>DEFIB INFORMATION</u></p> <p>PRIORS GREEN HALL</p> <p>Pads for defib in Priors Green Hall are due to be renewed tomorrow. 28/08/19. Cheque has been supplied to Ruth Bodsworth – I need to get confirmation that they have been replaced following cheque sent earlier in month</p> <p><u>SILVER JUBILEE HALL</u></p> <p>Pads for defib at Silver Jubilee Hall are due to be renewed 28/07/2020</p> <p>Both defibs have been registered with</p> <p>Graham Turner EOC Technology & Database Manager, East of England Ambulance Service NHS Trust M: 07834 320284</p> <p>Email: graham.turner@eastamb.nhs.uk Secure email: graham.turner5@nhs.net</p> <p><u>VAT</u></p> <p>VAT of £22,432.89 has been received into our current account on the 19/08/19 . £943.78 of this amount refers to first quarters current account expenditure). The remainder is relevant to the build.</p>	
17/477	<p style="text-align: center;"><u>FINANCIAL REPORT</u></p> <p>Councillors approved the circulated schedule of cheque transactions as a true and accurate record.</p> <p>It was noted there were no amendments to the council's grant policy and was approved as a working guidance document. Councillors noted and reviewed a schedule of past and year to date donations supplied in councillor packs.</p> <ol style="list-style-type: none"> 1. The full council considered request for a British Sign Language Interpreter for a public meeting and agreed that the request could be fulfilled. EALC advice had been sought. It was agreed that the council would first advertise via Lt Canfield and Takeley matters to see if there were any volunteers who could do it for free first. 2. Councillor supported Molehill Green's initiative to put in a parish pinboard. However they resolved not to offer funding on the basis it would set a financial precedent for Smiths Green, Bambers Green and other areas in Takeley who may then also expect the council to fund other separate notice boards. 	All note/ Clerk

	<p>3. Takeley Parish Council considered the proposal set out by TBS Hygiene to increase bin emptying. It was agreed that the list of weekly and fortnightly bin emptying schedule would be forwarded to Dom Roque and that he would have a meeting with TBS Hygiene and look at the issues.</p> <p><u>External Audit</u> It was noted the external auditor had e-mailed in respect of this Years Annual Return. The Council noted that that a No in box 4 Section 1, instead of a Yes should have been inserted to indicate the exercise in public rights anomaly in the prior year and this has been duly noted by the council.</p> <p>It was noted that the VAT for the first quarter had been reclaimed and received and is detailed above in the Clerks Report</p>	
17/478	<p style="text-align: center;"><u>OLD SCHOOL HOUSE</u></p> <p>It was agreed that planters would be hand built and assessment of planters outside the schoolhouse would be considered at a later date.</p> <p>The council agreed that budget should be found for shelving for the office at the Old School House.</p> <p>The council agreed that the Caretaker's position could be advertised based on circulated job description and the full council resolved to employ around November time. In the interim Dom Roque stated he would help with care taker's duties if required.</p>	All note/ Clerk
17/479	<p style="text-align: center;"><u>HIGHWAYS AND TRANSPORT ISSUES</u></p> <p>It was noted that parking on the street had been occurring and that it had been reported that resident had concerns about having to walk out into the road with a pram. The matter has been reported to the North Essex Parking Partnership and the police. Councillors noted that the laybys are being filled up with taxis. Copy of one of the vehicles registrations has been forwarded to the police following complaint.</p> <p>The Chairman highlighted a concern with the approaches to the bridge over the A120 from both sides on the Bambers Green Road which appears to have sunk.</p> <p>It was noted that the 30 mph request in Station Road had been suggested by Takeley Park but nothing further has occurred. It was also noted that the safety barrier had not been put in place on the bridge.</p>	All note/ Clerk

17/480	<p style="text-align: center;"><u>SPORTSFIELD & RECREATION GROUND</u></p> <p>Cllr Dom Roque highlighted that he was waiting to hear back on costings for work. It was noted that the bins at the sportfield were in progress. The Chairman highlighted that the book that John Green looked after does need to be signed each month by the Chair. Dom Roque confirmed he had the inspection book at home and would make it accessible ongoing.</p> <p>It was also noted that a meter reading at the Sportsfield would be useful.</p>	All note/ Clerk
17/481	<p style="text-align: center;"><u>PLANNING</u></p> <p style="text-align: center;"><i>The full council approved and noted the recommendations/comments of the planning committee members held on the second Weds in August</i></p> <p>Members of the public may view applications online at Uttlesford at anytime and note any responses the parish council have made. Hard copy of minutes can also be requested from the Clerk.</p> <p style="text-align: center;">It was noted Councillors are working on information on the Waltham Hall Appeal in respect of National Express quest to build a large National depot and put forward arguments in respect of the Countryside Protection Zone.</p> <p>The Council noted that the case officer has refused permission for the 119 dwellings and the Care Home down Parsonage Lane which fall within the Countryside Protection Zone. The full Council are aware the developer is setting out an Appeal. This will be advertised on the UDC site.</p> <p>Members of public will note the next Planning meeting will be held on the second Weds of the following month at 10:30 am in the Station House, Sycamore Close.</p>	All note/ Clerk

There being no other matters to discuss the meeting concluded at 9.40 pm

The next meeting of Takeley Parish Council will be held on
Wednesday October 2nd 2019 at 7.30pm at The Station House, Sycamore Close,
PUBLIC & PRESS ALWAYS WELCOME

Clerk to Takeley Parish Council

Julia Peachey